

## **GMS WEBSITE PRIVACY STATEMENT**

This is the privacy statement of Gulf Marine Services PLC ('Gulf Marine Services', 'GMS', 'the Company' or 'the Group').

### **1. Introduction**

GMS respects your privacy and is committed to protecting your personal data. This privacy notice informs you as to how we look after your personal data when you visit our website (regardless of where you visit it from) and tells you about your privacy rights and how the law protects you.

GMS can be contacted as follows:

Email: [gdpr@gmsuae.com](mailto:gdpr@gmsuae.com)

Mail: Gulf Marine Services, Mussafah Abu Dhabi. P.O. Box: 46046 UAE

This privacy notice provides you with information on how GMS collects and processes your personal data through your use of this website, including any data you may provide through this website when you sign up to receive our email alerts.

### **2. Your rights and your privacy**

Under relevant laws, such as the EU General Data Protection Regulation (GDPR), data subjects have the following rights:

- the right to be informed – we tell you what data we collect, why we are collecting it, how we will use it and how long we will store it for,
- the right to access – you have the right to access any personal data we hold about you and relevant supplementary information, so that you can verify the lawfulness of our processing,
- the right to rectification – you can ensure that the data we hold about you is accurate and as complete as necessary for the purposes we hold it,
- the right to erasure – you can ask us to erase any personal data that we hold about you. This is not an absolute right, applying only in certain circumstances, but we will review any such requests and communicate with you openly about your rights and our actions,
- the right to restrict processing – you can permit us to store your data but ask us not to use it further (although again this applies only certain circumstances),

- the right to data portability – you can request from us any data that you have provided directly that you then wish to use for your own purposes across different services,
- the right to object – you can object to processing of your personal data and we must comply unless there are compelling legitimate grounds to the contrary.

### 3. Our responsibilities

GMS abides by the six GDPR principles relating to the processing of personal data, i.e. that it should be:

- processed lawfully, fairly and in a transparent manner,
- collected for specified, explicit and legitimate purposes,
- adequate, relevant and limited to what is necessary,
- accurate and, where necessary, kept up to date,
- retained only for as long as necessary,
- processed in an appropriate manner to maintain security.

### 4. Data we collect

Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

We may collect, use, store and transfer different kinds of personal data about you which we have grouped together as follows:

- **Identity Data** includes first name, last name, company you work for and your job title
- **Contact Data** includes email address
- **Technical Data** includes internet protocol (IP) address, your login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform and other technology on the devices you use to access this website.

We do not collect any Special Categories of Personal Data about you (this includes details about your race or ethnicity, religious or philosophical beliefs, sex life, sexual orientation, political opinions, trade union membership, information about your health and genetic and biometric data). Nor do we collect any information about criminal convictions and offences.

## **5. Why we collect your personal data and how we use it**

We collect your personal data so we can:

- maintain our business relationship where you are a user of our website, a client or a candidate,
- provide you with services you have requested, such as corporate information, news and industry updates. Where we do this, you will be able to unsubscribe from such communications by sending an email to [gdpr@gmsuae.com](mailto:gdpr@gmsuae.com).

We do not use your personal data for any other reason other than that which is stated above i.e. to provide you with services you have requested from us.

## **6. How long do we keep your personal data for?**

We only retain your information for as long as is necessary, while also ensuring compliance with our legal obligations.

## **7. How we protect your data**

GMS uses industry leading online services and a variety of security software and hardware to ensure personal and other data is suitably protected. A comprehensive cybersecurity review is undertaken regularly. Awareness programmes on data protection and security matters are operated for GMS staff.

## **8. Provision of data by third parties**

GMS will comply with any legal requirements to provide data to national authorities.

For the purposes of providing services as per contractual agreements and other legitimate business interests, GMS may provide personal data to enable delivery of services. GMS reviews the capabilities and policies of such providers before using them.

GMS may also use online services for storage and other processing, including communicating with its members and other business contacts, in line with this privacy policy. GMS reviews the capabilities and policies of such providers before using them.

The personal data obtained by GMS is processed in the European Economic Area (EEA). However, should it be necessary on occasion, to process such data outside of the EEA, any service providers processing personal data on behalf of GMS will be approved by us to do so. Such approval will be granted subject to a review of their suitability and their capabilities to manage personal data in accordance with relevant data protection laws and principles, including but not limited to, the EU GDPR.

## **9. Do we use Cookies to collect personal data on you?**

GMS does not use cookies to collect personally identifiable information about any user of the GMS website.

## **10. Further information and contacts**

For further details on any aspect of our privacy policy and data processing, to exercise any of the rights set out in Section 2 or to make a complaint, please use the contact details shown in Section 1.

You also have the right to lodge a complaint directly with a supervisory authority, such as the Information Commissioner's Office (ICO) in the UK (or any other EEA supervisory authority you prefer).

The ICO has extensive guidance to your rights and our responsibilities on its website: [ico.org.uk](http://ico.org.uk)